

**Council of Chinese American Deans and Presidents**  
**Business Meeting - October 23, 2016**  
**Boston, MA**

I. Call to Order

The Meeting was called to order by President Ming Li at 12:45pm along with Vice President Joanne Li, Treasurer Ni He (Phil). Secretary Haiyang Chen was absent (early departure for other obligation).

II. Outgoing President's Remarks

New president Ming Li introduced outgoing president Honggang Yang to give remarks to members. Honggang talked about the shared identity of CCADP and encouraged members to keep the momentum of the current success of the organization. He expressed, also on behalf of treasurer Jianping Zhu, his gratitude for the opportunity to serve the members. He reminded members that his remarks was sent out electronically to all members before. President Ming Li asked for motion to support the outgoing president's remarks. Motion was moved by Phil He, seconded by Yeqing Bao, and subsequently passed by the members attended the meeting.

III. Treasurer's Report

Outgoing treasurer Jianping Zhu indicated that he was waiting for the hotel for all the updated bills and hence, only be able to provide an informal treasurer's report. He informed the members that the organization had roughly \$9,000 two years ago and that we had roughly \$19,000 to \$20,000 by end of this month. He expressed optimism on the financial health of the organization. However, he also warned that we should not sit on too much cash as a non-profit organization; hence, he proposed CCADP could look into investing on our website development. It was agreed by all members that the treasurer's report shall be shared electronically through email communications. Motion was moved by Joanne Li, seconded by Yeqing Bao, and subsequently passed by the members attended the meeting.

IV. Discussion on 2017 Annual Forum

Members discussed multi-year strategy with multi-year location approach. Zhan Li, Yeqing Bao, and Xiao-Li Meng volunteered to serve on next year planning committee. Zhai Li proposed to host next year forum at St. Mary's College, CA while Joanne Li also proposed a potential location in University of Maryland because its president was of Chinese descent. Paul Chou expressed his connection with the president of University of Maryland and would render his help. Members agreed to take on a multiple-location and multi-year strategy.

V. Actionable items for 2016-2017

President Ming Li proposed a by-laws review and revise committee to look at our bylaws, such as the succession of presidency or should the VP title be converted to president-elect. Some member proposed to have a 3-year term to allow one additional year while other proposed the past president to be included in the board of directors. Phil He and Wei Chen agreed to serve on this review and revise bylaws task force and would also recruit an additional member. President Li also indicated a need to revise our website with password protected as the members discussed in the 2016 forum. Members proposed to serve on this task force were Yong Tao and Johnny He. Wei Chen proposed the president to take the lead in the website revision. There was also discussion on the ways to reach out to other Chinese leaders and recruit them as members. Members also talked about how to cultivate and encourage department chairs to participate without contradicting to what CCADP set out to do. Some expressed Friday afternoon could be put aside to engage department chairs. Members also suggested that providing funding for department chairs to attend the forum might be crucial. Many would like to use wordings such as “scholarships”, “fellowship”, “sponsorship”, and “professional development fund” might be good way to cultivate interest.

#### VI. Other Items for the Good of the Association

An online survey after the forum was proposed to explain the conversation of the business meeting and the multi-year strategy. President Li proposed to move the business meeting to Saturday. Motion was moved by Joanne Li, seconded by Jianping Zhu, and subsequently approved by all members. Adjournment: The meeting adjourned at 1:45pm.

Respectfully submitted,  
Joanne Li, Ph.D., CFA,  
Vice President, CCADP (in the absence of Secretary Haiyang Chen)  
October 23, 2016